

Knight Family Chiropractic APPLICATION FOR EMPLOYMENT

Notes: All information is voluntary and will be treated in strict confidence. If information asked is already on your resume, write "see resume."

YOU PERSONALLY

Name _____

Address _____ Phone _____

Email: _____

YOUR EDUCATION

High School & Graduation Date _____

Further Education _____

Major Course of Study _____

Check items in the following list that you have had in school and/or in business:

Filing Accounting Telephone Reception

Others _____

YOUR BUSINESS EXPERIENCE (List in chronological order beginning with most recent)

- I. Name of Company _____ Dates _____
City & State _____ Name of Supervisor _____
May we contact? _____ Wage received _____ Why leaving _____
What were your duties? _____
What did you like best about the job? _____
What did you like least? _____
- II. Name of Company _____ Dates _____
City & State _____ Name of Supervisor _____
May we contact? _____ Wage received _____ Why leaving _____
What were your duties? _____
What did you like best about the job? _____
What did you like least? _____
- III. Name of Company _____ Dates _____
City & State _____ Name of Supervisor _____
May we contact? _____ Wage received _____ Why leaving _____
What were your duties? _____
What did you like best about the job? _____
What did you like least? _____

Give any other business experience you feel is pertinent: _____

REFERENCES

Business References:

Name _____	Phone _____	Job _____
Name _____	Phone _____	Job _____
Name _____	Phone _____	Job _____

Personal References (no relatives):

Name _____	Phone _____	Job _____
Name _____	Phone _____	Job _____
Name _____	Phone _____	Job _____

YOUR FUTURE

What are your plans for the future? _____

What do you think you will be doing two years from now? _____

Five years? _____

PERSONAL QUESTIONS

Can you refrain from smoking during office hours? _____

Do you know anything about Chiropractic? _____

Are you able to attend out-of-state educational seminars? _____

Why do you want to work here? _____

Signed _____ Date _____